

#	Subject	Summary of Change to <i>Common Manual</i>	Type of Update	Effective Date
991	Servicing Parameters for a Consolidation Loan with Multiple Loan Records Deferred for additional consideration	<p> <u>3.5.E Reporting Loan Assignments, Sales, and Transfers</u> <u>11.1.A General Deferment Eligibility Criteria</u> <u>11.19 Forbearance</u> <u>12.4 Due Diligence Requirements</u> <u>13.1.A Claim Filing Requirements</u> <u>15.2 Borrower Eligibility and Underlying Loan Holder Requirements</u> <u>15.4 Disbursement</u> <u>15.5.B Disclosing Repayment Terms</u> <u>15.5.F Delinquency, Claim Filing, Loan Forgiveness, and Discharge</u> </p> <p> Clarifies that although the subsidized, unsubsidized, and HEAL portions of a single Consolidation loan may appear as separate loan records on the lender's system, the lender must ensure that the Consolidation loan is administered as a single Consolidation loan. The loan must be administered with a single payment amount and payment due date which must cover all separately serviced portions of the Consolidation loan. The status applicable to the Consolidation loan must be reflected consistently across all portions of the loan. Deferments and forbearances must be applied to the single Consolidation loan. If the Consolidation loan becomes delinquent, the number of days the loan is delinquent must be reflected consistently across the lender's system for each portion of the Consolidation loan. Due diligence must be performed at a loan level, and should the Consolidation loan default, all portions of the loan must default on the same date and be filed in the same claim or at least simultaneously with the guarantor. </p>	Federal	Consolidation loan applications received by the lender on or after November 13, 1997.
992	Eligible Noncitizens	<p> <u>5.2.A Citizenship Data Match</u> </p> <p> Adds victims of human trafficking and their relatives as eligible noncitizens for purposes of determining eligibility for Title IV assistance. </p>	Federal	FFELP loans certified by the school on or after May 11, 2006.

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993	Teacher Certification and Direct Assessment Programs of Study	<p><u>5.11 Student Enrollment Requirements</u></p> <p>States that a course of study that uses direct assessment rather than credit hours or clock hours is not an eligible course for purposes of teacher certification or recertification.</p>	Federal	September 8, 2006.
994	Late Disbursement and Post-withdrawal Disbursement Time Frames	<p><u>8.7.E Late Delivery</u></p> <p><u>9.5.A Return Amounts for Title IV Grant and Loan Programs</u></p> <p>Extends to 180 days the time frame for the delivery of a late disbursement of FFELP loan funds but eliminates the option for the school to obtain Department approval for a late delivery of loan funds after the 180-day period expires. Also extends the time frame for making a post-withdrawal disbursement of loan funds to 180 days after the school determines the student withdrew. A new Sub-subsection is added to the text to address the differences between the requirements for the post-withdrawal disbursement of Title IV grant funds and the post-withdrawal disbursement of Title IV loan funds.</p>	Federal	Late disbursements delivered by the school on or after July 1, 2008. Post-withdrawal disbursements delivered by the school on or after July 1, 2008.
995	Application of Administrative Forbearance During Conditional Discharge Period	<p><u>11.1.A General Deferment Eligibility Criteria</u></p> <p><u>11.19.F Forbearance of a Loan for a Comaker during the TPC Conditional Period</u></p> <p><u>13.8.F Total and Permanent Disability</u></p> <p>Expands existing guidance by adding to the <i>Common Manual</i> an explanation of how lenders may grant administrative forbearance to a loan during a time when a nondisabled comaker is solely responsible for the repayment of the loan.</p>	Federal	Administrative forbearances processed by a lender on or after July 1, 2007, unless implemented earlier by the guarantor.
996	Death Claim Documentation Deferred for additional	<p><u>13.1.D Claim File Documentation</u></p> <p><u>13.8.C Death</u></p> <p><u>Figure 13-3 Timely Filing</u></p>	Federal	Death discharges received by the lender on or after July 1, 2008, unless implemented

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	consideration	<p style="text-align: center;"><u>Deadlines for Claims and Discharges</u></p> <p>Specifies that a lender must submit an original or certified copy, or an accurate and complete photocopy of the original or certified copy, of the death certificate when filing a death claim.</p>		earlier by the lender.
997	<p>Servicing of a Consolidation Loan with Multiple Loan Records</p> <p>Deferred for additional consideration</p>	<p><u>14.1.E Violations Associated with Unsynchronized Servicing of a Consolidation Loan with Multiple Loan Records</u></p> <p><u>14.5.E Cures Associated with Unsynchronized Servicing of a Consolidation Loan with Multiple Loan Records</u></p> <p>Clarifies that although the subsidized, unsubsidized, and HEAL portions of a single Consolidation loan may appear as separate loan records on the lender's system, the lender must ensure that the Consolidation loan is administered as a single Consolidation loan. Thus, the loan must be administered with a single payment amount and payment due date which must cover all separate records of the Consolidation loan. If the lender fails to perform due diligence activities on a single accurate payment amount and due date and/or fails to grant deferment or forbearance for the single Consolidation loan the lender records on its system as multiple, separate loan servicing records, the lender will incur due diligence violations and penalties sufficient to cause a loss of guarantee on the loan. Revised policy also clarifies what a lender can do to cure these violations.</p>	Federal	Consolidation applications received by the lender on or after November 13, 1997.

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998	Variable Rate Conversion Provisions Withdrawn from Batch 146 and re-issued in Batch 147	<p><u>H.2 History of Excess Interest Rebates and Variable Interest Rate Conversions</u></p> <p><u>Figure H</u></p> <p>States in Section H.2 that lenders, based on October 1994 guidance from the Department in DCL 94-L-171, were not permitted to adjust special allowance billings for loans for which the applicable interest rate was retroactively revised. However, the Department provided guidance to lenders in DCL 98-L-202 on March 1, 1998, to recalculate special allowance billings on loans subject to the variable rate conversion provisions for all or part of the period from July 23, 1992, to December 31, 1994.</p> <p>Also clarifies in Figure H-1 that the "Quarterly Variable Interest Rates" which have been moved from the third to the second column are to be used prior to conversion to a variable rate.</p> <p>Further clarifies in Figure H-1 that the "Annual Variable Interest Rates," which have been moved from the second to the third column, are to be used after conversion to a variable rate.</p> <p>For loans subject to conversion under the Higher Education Amendments of 1992 in Figure H-1, the annual variable interest rate for the period from July 1, 2006, through June 30, 2007, was corrected from 7.949% to 7.94%. For all loans subject to conversion under the Higher Education Amendments of 1986 and 1992, the annual variable interest rates for the period from July 1, 2007, through June 30, 2008, are added.</p>	Federal	The guidance for lenders to recalculate special allowance billings on loans, subject to the variable rate conversion provisions, for all or part of the period from July 23, 1992, to December 31, 1994, was effective on March 1, 1998. All revisions, except interest rate changes, to the chart are retroactive to the implementation of the <i>Common Manual</i> .
999	Regaining Eligibility after Failure to Meet Satisfactory Academic Progress	<p><u>6.2 Determining the Loan Period</u></p> <p>Clarifies that, if the student's loss of eligibility was based on a failure to meet satisfactory academic progress standards, the school must comply with its written satisfactory academic progress policy, if the written policy provides that the student's eligibility</p>	Correction	Publication date of the 96-97 FSA Handbook.

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		will be reinstated at a later point.		
1000	Federal Data Matches	<p><u>5.2.A</u> <u>Citizenship Data Match</u></p> <p>Updates the information on acceptable documentation for verification of eligible U.S. Citizens and Nationals and Eligible Noncitizens.</p>	Correction	Implementation of a federal citizenship form is determined by the Department.
1001	Definition of "Change of Control"	<p><u>Appendix G</u></p> <p>Adds that it is considered a change of control if a school changes from a for-profit entity to a nonprofit entity, or vice versa.</p>	Correction	Retroactive to the implementation of the <i>Common Manual</i> .

Batch 146 - approved

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