

#	Subject	Summary of Change to <i>Common Manual</i>	Type of Update	Effective Date
1240	Gainful Employment Provisions	<p><b>4.1.C Maintaining Eligibility</b>  <b>4.4.B Student Consumer Information</b></p> <p>Includes information about school reporting and disclosure requirements for any program offered by a postsecondary vocational institution; for any program offered by a proprietary institution; and for any program that is offered by an institution of higher education and is at least one academic year in length; leads to a certificate or other non-degree recognized credential, and prepares students for gainful employment in a recognized occupation.</p> <p>Also includes information about the school requirement to provide the Department with a notice when the school intends to offer a new program that prepares students for gainful employment in a recognized occupation.</p>	Federal	<p>A new gainful employment educational program offered by a school in which initial enrollment begins after July 1, 2011.</p> <p>Gainful employment reporting and disclosure provided by a school on or after July 1, 2011.</p>
1241	Satisfactory Academic Progress	<p><b>4.2 Administrative Capabilities Standards</b>  <b>8.4 Assessing Satisfactory Academic Progress</b>  <b>Appendix G</b></p> <p>Provides additional information regarding assessing satisfactory academic progress (SAP). A school must assess SAP at the end of an increment that is no longer than half of the program’s length, or one academic year, whichever is less. A school that elects to evaluate SAP after each payment period has more flexibility in Title IV funding options than a school that chooses to measure SAP less frequently.</p> <p>Also, states that a school’s SAP policy must specify the pace at which a student must progress through his or her educational program to ensure that the student will complete the program within the maximum timeframe. Pace is calculated by dividing the total number of hours the student has successfully completed by the total number of hours the student has attempted. Remedial courses do not have to be included in the pace calculation.</p> <p>Provides regulatory definitions of terms applicable to SAP. The glossary definition of “satisfactory academic progress” has been revised to be more concise.</p>	Federal	Satisfactory academic progress evaluations conducted by a school on or after July 1, 2011.

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1242	Ability-to-Benefit Provisions	<p><b>5.10 Ability-to-Benefit Provisions</b>  <b>5.10.A Testing ATB Students with Special Needs</b></p> <p>Incorporates new language that defines what constitutes six semester credit hours, six trimester credit hours, six quarter credit hours and 225 clock hours of college work for an ATB student enrolled in a quarter-credit-hour or clock-hour program.</p> <p>Identifies the point at which students enrolled in courses offered in modules may receive Title IV aid based on the ability to benefit.</p> <p>Defines in general terms which individuals can administer an ATB test and what testing options are available to test individuals with disabilities and non-English-speaking individuals.</p> <p>Also expands guidance related to ATB provisions for individuals with disabilities and non-English-speaking individuals, including that the test must measure basic verbal and quantitative skills and, if the test is administered to an individual whose first language is not English, must be linguistically correct and culturally sensitive.</p>	Federal	<p>Ability-to-benefit tests administered on or after July 1, 2011, for students with special needs.</p> <p>For programs measured in quarter credit hours or clock hours, ability- to-benefit determinations made on or after July 1, 2011.</p> <p>For programs of study offered in modules, ability-to-benefit determinations made on or after July 1, 2011.</p>
1243	Withdrawal and Return to a Term-Based Credit-Hour Program Offered in Modules	<p><b>8.7.F Delivery in Credit-Hour Programs Offered in Modules</b>  <b>8.7.G Delivery in Special Circumstances</b></p> <p>States that if a student withdraws from a term-based credit-hour program offered in modules during a payment period or, as applicable, period of enrollment, and then resumes enrollment in the same program before the end of the period, the school must determine the student's eligibility to receive funds for which he or she was eligible prior to the withdrawal. This includes funds that were previously returned by the school or the student as the result of the return of Title IV funds calculation.</p> <p>Also clarifies that the school must confirm that the student remains eligible for the funds based on his or her enrollment status at the time of reentry into the program and the student's cost of attendance, taking into account any reduction in the cost of attendance caused by the period of nonattendance.</p>	Federal	<p>Withdrawal from a term-based credit-hour program offered in modules on or after July 1, 2011.</p>

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1244	Campus-Based Programs	<b>Appendix G</b> Expands on the current definition by elaborating on the difference between these programs and other Title IV programs.	Correction	Upon approval by the <i>Common Manual</i> Governing Board.

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