

The nation's guarantors provide the following summaries to inform schools, lenders, and servicers of the latest *Common Manual* policy changes. These changes will appear in the manual's next annual update. These changes will also be incorporated into the *Integrated Common Manual*. The *Integrated Common Manual* is available on several guarantor websites, and it is also available on the *Common Manual's* website at [www.commonmanual.org](http://www.commonmanual.org). Please carefully note the effective date of each policy change.

**School Misrepresentation**

The *Common Manual* has been updated to include the Department's definition of misrepresentation and substantial misrepresentation and the actions the Department may take if it determines a school or one of its representatives has engaged in such activities.

**Affected Sections:** 4.1.E School Code of Conduct  
**Effective Date:** Information provided by a school on or after July 1, 2011.  
**Basis:** §668.71; *Federal Register* dated October 29, 2010, pp. 66958-66959.  
**Policy Information:** 1236/176  
**Guarantor Comments:** None.

**Foreign School Audited Financial Statements**

The *Common Manual* has been updated to align the Manual's text with final rules published in the *Federal Register* on November 1, 2010, regarding a foreign school's submission of audited financial statements.

**Affected Sections:** 4.3.A General School Financial Responsibility Requirements  
4.8 Independent Audits  
**Effective Date:** Foreign school audited financial statement submissions on or after July 1, 2011.  
**Basis:** §668.23(h).  
**Policy Information:** 1237/176  
**Guarantor Comments:** None.

**Definition of "Module"**

The *Common Manual* has been revised to provide an updated glossary definition of "module," based on final rule changes published in the *Federal Register* dated October 29, 2010. A "module" is a course or group of courses that do not span the entire length of the payment period or period of enrollment in a program including, for example, an intersession that the school combines with a standard term, or mini-sessions that the school combines to form a summer term.

**Affected Sections:** 6.1.B Academic Year Categories  
Appendix G  
**Effective Date:** Enrollment periods that begin on or after July 1, 2011.  
**Basis:** §668.22(l)(6); *Federal Register* dated October 29, 2010, pp. 66897, 66935, and 66951.  
**Policy Information:** 1238/176  
**Guarantor Comments:** None.

**Certifying Loans in Both the FFELP and the FDLP**

The Manual has been corrected to include statutory changes that, for a specified time period, permitted a school to certify loans of the same type – either Stafford or PLUS – under both the FFELP and the FDLP for the same borrower even if the certifications applied to the same loan period.

<b>Affected Sections:</b>	<b>4.1.A Establishing Eligibility</b>
<b>Effective Date:</b>	None. These provisions were implemented and enforced by the Department.
<b>Basis:</b>	Section 2210 of the Health Care and Education Reconciliation Act of 2010 (HCERA), P.L. 111-152
<b>Policy Information:</b>	1239/176
<b>Guarantor Comments:</b>	None.