

#	Subject	Summary of Change to <i>Common Manual</i>	Type of Update	Effective Date
1232	Incentive Compensation	<p><b>4.1.A Establishing Eligibility Appendix G</b></p> <p>Removes the list of permissible incentives and clarifies that incentive compensation cannot be based in any part on the success of securing enrollments or financial aid.</p> <p>Also removes the definition of “commissioned salesperson” from the Glossary.</p>	Federal	Incentive compensation provided by a school to a person or entity on or after July 1, 2011.
1233	Evaluating the Validity of a Student’s High School Completion	<p><b>4.2 Administrative Capability Standards</b></p> <p><b>5.9 Required High School Diploma or Equivalent</b></p> <p>Requires a school to develop and follow procedures to evaluate the validity of student’s high school completion if the school or the Department has reason to believe that the high school diploma is not valid or the student obtained a diploma from an entity that does not provide secondary school education.</p>	Federal	Determinations by a school or the Department that a student’s claim of high school completion is suspect on or after July 1, 2011, beginning with applicants who complete a FAFSA for the 2011-2012 award year.
1234	Loan Limits and Progressing from Undergraduate to Graduate Grade Levels	<p><b>6.11.A Stafford Annual Loan Limits</b></p> <p>Reorganizes information about Stafford annual loan limit changes when an undergraduate student’s grade level changes within an academic year.</p> <p>Delineates the effect on annual loan limits for undergraduate grade level changes vs progression from an undergraduate to a graduate grade level within an academic year.</p> <p>Provides information about annual loan limit changes as a student progresses from undergraduate to graduate grade levels in regular degree programs or in dual-degree programs.</p>	Federal	<p>For general grade level changes, retroactive to the implementation of the <i>Common Manual</i>.</p> <p>For grade level changes in a dual-degree program, July 1, 2008, unless implemented by the school no earlier than November 1, 2007.</p>
1235	Withdrawal Dates at a School That Is Required to Record Attendance	<p><b>9.4 Withdrawal Dates</b></p> <p>States that a school is required to record attendance if any of the following conditions exist:</p> <ul style="list-style-type: none"> <li>• An outside entity requires that the school record attendance.</li> <li>• The school itself has a requirement that its instructors take attendance.</li> <li>• The school or an outside entity has a requirement that can only be met by recording attendance or a comparable process.</li> </ul>	Federal	Students who withdraw on or after July 1, 2011.