

# COMMON MANUAL

*Unified Student Loan Policy*

## POLICY PROPOSAL APPROVED AT GOVERNING BOARD MEETING FEBRUARY 21, 2013

TO: *Common Manual* Governing Board Representatives  
Interested Industry Groups and Others

FROM: Michelle Anderson and Stephanie Aylor, Co-Chairs  
*Common Manual* Policy Committee

RE: Approved *Common Manual* Policy Update  
[Batch 192: Proposal 1283 - 1285]

DATE: February 22, 2013

In its February 21, 2013 meeting, the *Common Manual* Governing Board approved the policy proposals in Batch 192 (proposal numbers noted above).

The approved policies may now be implemented based on the effective date. Update of these policies will be published in three separate forums for reference:

- Common bulletin language will be distributed for publication in about 10 days.
- The revised policy text will be incorporated into the next version of the *Integrated Common Manual* (ICM). The ICM is available on many guarantor websites and is also available on the *Common Manual* website at [www.commonmanual.org](http://www.commonmanual.org).
- The revised policy language will be included in the 2013 electronic (ECM) version of the *Common Manual*.

If you have any questions about the enclosed proposal or any aspect of the *Common Manual* process, please contact Michelle Anderson via phone at 512-219-4608 or via email at [michelle.anderson@tqslc.org](mailto:michelle.anderson@tqslc.org) or Stephanie Aylor via phone at 615-253-7485 or via email at [Stephanie.aylor@tn.gov](mailto:Stephanie.aylor@tn.gov).

Enclosures: Policy Proposal Transmittal (1)  
*Common Manual* Policy Proposal (1283 – 1285)