



**POLICY PROPOSALS
APPROVED
AT GOVERNING BOARD MEETING
OCTOBER 18, 2012**

TO: *Common Manual* Governing Board Representatives

FROM: Michelle Anderson and Lori Yaun, Co-Chairs
Common Manual Policy Committee

RE: *Common Manual* Policy Updates
[Batch 188: Proposals 1276 – 1278]
[Batch 189: Proposals 1279 – 1280]

DATE: October 23, 2012

In its October 18, 2012, meeting the *Common Manual* Governing Board approved the three policy proposals in Batch 188 and two policy proposals in Batch 189 (proposal numbers noted above).

The approved policies may now be implemented based on their individual effective dates. Updates for these policies will be published in three separate forums for reference:

- Common bulletin language will be distributed for publication in about 10 days.
- The revised policy text will be incorporated into the next version of the *Integrated Common Manual* (ICM). The ICM is available on many guarantor websites and is also available on the *Common Manual* website at www.commonmanual.org.
- The revised policy language will be included in the 2013 electronic (ECM) version of the *Common Manual*.

If you have any questions about these proposals or the activities of the Policy Committee, please contact either Michelle Anderson at 512-219-4608 or by email at michelle.anderson@tqslc.org or Lori Yaun at 608-246-1622 or by email at lyaun@glhec.org.

Enclosures:
Policy Proposal Transmittal (2)
Common Manual Policy Proposals (1276 – 1280)